

INFORMATION NOTICE REGARDING SECURITY CAMERAS WITHIN THE PREMISES

This information notice has been prepared by Doku Aesthetics and Health Services Trade Ltd. Co. ("Doku" or "the Institution") in its capacity as the data controller, in accordance with Article 10 of the Personal Data Protection Law No. 6698 (KVKK), the Communiqué on the Principles and Procedures for the Fulfilment of the Obligation to Inform, and the EU General Data Protection Regulation (GDPR).

The purpose of this notice is to inform you about:

- which of your personal data are processed through security cameras within Doku premises,
- the purposes of such data processing,
- the third parties to whom data may be transferred,
- your legal rights, and
- the methods by which you can contact us.

For more detailed information regarding the processing of your personal data, you may review the "Doku Medical Personal Data Protection and Processing Notice" available at <https://www.dokumedical.com/kisisel-verilerin-korunmasi>.

If you are a patient, visitor, or employee subject to the GDPR, please visit <https://www.dokumedical.com/en/privacy-policy> for more information.

PURPOSE AND LEGAL BASIS OF PROCESSING PERSONAL DATA

Your personal data, in the form of visual and audio records, are collected through a closed-circuit camera system (CCTV).

Regardless of the purpose for which we process your data, Doku ensures that all data processing activities are carried out in compliance with the fundamental principles outlined in Article 4 of the Law, and based on one or more of the data processing conditions listed in Articles 5 and 6 of the Law, as well as in line with applicable national and international regulations.

No recording takes place in areas that may infringe upon individual privacy or exceed legitimate security purposes (e.g. operating rooms, examination rooms, dressing/changing rooms, or restrooms).

Your visual and/or audio data are processed automatically through the CCTV system.

Across our premises — including entrance doors, exterior facades, corridors, garden areas, cafeteria, waiting lounges, parking lots, offices, storage areas, and stairwells — **a total of 153 security cameras** are in operation.

The purposes of video recording include:

- ensuring the safety of our patients, visitors, and employees,
- ensuring the security of the physical premises and assets,
- monitoring and responding to requests and complaints.

All recordings are monitored and supervised by the **Information Technologies Department**.

These personal data are processed **automatically** on the legal basis that such processing is:

- *necessary for the data controller to fulfill its legal obligations, and*
- *necessary for the legitimate interests of the data controller, provided that it does not harm the fundamental rights and freedoms of the data subject.*

At our international offices, as well as in patient admission areas, emergency desks, and corridors on the 5th floor, video and audio recording systems are also in place to:

- ensure patient, visitor, and staff safety,
- enhance the quality of services,
- provide evidence in potential disputes, and
- monitor for misuse or unauthorized activity.

These recordings are likewise carried out based on the **legitimate interest** legal ground under the same conditions.

Notice signs indicating that audio and video recording is in progress are clearly displayed below each camera.

This Information Notice is also published on our website at <https://dokumedical.com/pdf/kurum-icerisinde-yer-olan-guvenlik-kameralari-hakkinda-aydinlatma-metni.pdf>.

Notification signs are placed in all monitored areas to ensure **transparency and awareness** in accordance with layered information principles.

TRANSFER OF PERSONAL DATA

Your personal data may be shared with **judicial authorities or law enforcement agencies** upon request, in order to resolve legal disputes or as required by applicable laws and regulations.

Apart from these cases, video and audio recordings are **not shared with third parties and are not transferred abroad**.

STORAGE OF PERSONAL DATA

Access to CCTV recordings is strictly limited to **authorized Doku personnel**.

All camera footage is **stored for 3 months** and permanently deleted at the first periodic destruction cycle.

Technical and administrative measures are implemented to ensure the **security and integrity** of your personal data.

YOUR RIGHTS REGARDING PERSONAL DATA

Pursuant to **Article 11 of the Personal Data Protection Law No. 6698**, you have the following rights regarding your personal data:

- To learn whether your personal data have been processed,
- To request information if your data have been processed,
- To learn the purpose of processing and whether your data are used in accordance with this purpose,
- To learn the third parties to whom your data are transferred domestically or abroad,
- To request correction of incomplete or inaccurate data and to have these corrections notified to third parties,
- To request the deletion or destruction of your data if the reasons for processing no longer exist,
- To object to unfavorable outcomes resulting from automated data analysis,

- To request compensation for damages arising from unlawful processing of your data.

If you are a patient, visitor, or employee subject to the GDPR, please visit <https://www.dokumedical.com/en/privacy-policy> for detailed information on your rights.

You may exercise your rights by contacting us through the communication details below. We will respond as soon as possible and no later than 30 days after receiving your request.

Requests are processed **free of charge**, unless an additional cost arises, in which case a fee may be charged in accordance with the tariff set by the Personal Data Protection Authority (KVKK).

For privacy and security reasons, we only provide information to the data subject themselves. Doku reserves the right to verify your identity before responding.

Your written application must include the following details:

- a) Your full name and signature (if submitted in writing),
- b) Your national ID number (for Turkish citizens) or passport number/national ID (for foreign nationals),
- c) Your residential or workplace address for correspondence,
- d) Your email address, telephone, and fax number (if available),
- e) Your specific request, along with any relevant information or documentation.

To ensure proper handling of your request, all required documents and identity information must be provided accurately and completely. Incomplete applications may result in delays in processing.

CONTACT INFORMATION

DOKU AESTHETICS AND HEALTH SERVICES TRADE LTD. CO.

Address: Merkez Mahallesi, İstiklal Sokak No:9, Şişli – İstanbul / Türkiye

Tel: +90 555 140 04 04

Email: kvkk@dokumedical.com / gdpr@dokumedical.com